**2016 ABIA ANNUAL MEETING MINUTES**

**Saturday, May 7, 2016**

**Kill Devil Hills Town Hall Meeting Room**

**Board Members Present:** Sandie Markland, President; Carol Sterner, Treasurer;

 Doris Kimble, Secretary; Janis Farmer

**Board Members Excused:**  Will Foxwell

The 2016 annual meeting of the Avalon Beach Improvement Association (ABIA) was called to order on May 7, 2016 at 7:00 pm by President Sandie Markland. There were 13 members in attendance. Sandie introduced the board members, including Janis Farmer who was appointed to fill the remainder of

Terry Zeytoonian's term which will expire in May 2018. Terry recently resigned her position and we thank her for her service to the Avalon Beach Community. Will Foxwell was absent due to his work schedule.

A motion was made by Howard Kimble and seconded by Pete Markland to approve the agenda for the meeting. The motion was unanimously approved.

The minutes from last year's annual meeting were available for each member to review. A motion was made by John Burton and seconded by Cathy Cortina to approve the minutes for the 2015 meeting as stated. The 2015 minutes as presented were unanimously approved.

**PRESIDENT’S REPORT:**

Sandie thanked those members who gathered at the oceanfront lot at 8:00 am for the yearly clean-up. Within a short time, two truckloads of dead trees and cuttings were removed from the site. Sandie also thanked Pete Markland for his continuing maintenance at the lot, rolling the weekly trash to the curb and keeping the doggie waste bag dispenser filled.

The sign at the lot had been broken during the winter. Repairs were made by Pete Markland. Coast Line Landscaping continues to give excellent service maintaining the lot and their contract will be renewed for another year. The catered picnic, last fall, was very successful with 60 people attending. However, the cost was excessive based on the cost per person. After discussion, members agreed to a POT LUCK PICNIC this year. The event will be at the Sound Lot on Saturday, October 8th at noon. A tent and tables, along with the main dish and drinks will be provided. Participating members will provide side dishes or desserts. Will Foxwell has agreed to organize the event again this year. More information will be available in late summer.

The towing service will continue with the same company (ABC Towing). Authority was given to the town police to patrol and to enter ABIA lot as situation required.

**TREASURER'S REPORT:** Beginning Balance $20,540.56; Deposits $12,270.00; Expenses $5,678.41; Balance as of 4/30/2016 - $27,132.15; Itemized Expenses Sound Lot Maintenance $676.50; Dog Waste Supplies $145.00; Website/iContact $102.00; Printing/Postage $1,434.39; PO Box Rental $114.00; Insurance $711.50; Picnic $2,495,02. The Money Market Balance $25,147.48 (March); Total Money Market and Checking Account Balance $52,279.63. The Money Market account is held as a contingency fund. A motion was made by Pam Burton and seconded by Pete Markland to accept the report as read. Motion was approved unanimously.

**SECRETARY'S REPORT:** There have been 376 permits issued to date, compared to 388 last year which was our best year. By February 10th, 157 permits had been processed --- a very good start. Previous years, we have processed only 250 to 275 at this time. So we have received well over the average number of the past years. There were 40 newsletters returned for incorrect addresses, but 11 had forwarding addresses. There were 62 requests without either postage or a return envelope or both. The last mailout was April 28th.

**ELECTION:** Only one Board position (Sandie Markland) was up for election this year. No one other than Sandie Markland voiced an interest in running for the position prior to the meeting and there were no nominations from the floor.Sandie Markland was reelected to the Board of Directors for a three year term by acclamation. Motion was made by Howard Kimble and seconded by Cathy Cortina. The motion was unanimously approved.

**NEW BUSINESS:** A letter from the attorney for the town of KDH was received in regard to Beach Nourishment Easement. The terms for the easement are so broad it doesn't clarify if or how the lot would be used, or if the dune and/or walkway would remain after the project is finished. Sandie will discuss this matter with a Real Estate attorney to clarify the terms stated in the letter and to ensure that our community property interests are protected.

A motion to adjourn was made by Howard Kimble and seconded by Pete Markland. The motion was unanimously approved and the meeting adjourned at 8:08 pm.

Respectfully Submitted,

Doris Kimble,

ABIA Secretary